

Village of Peoria Heights
Departmental Meeting
January 5, 2021

The meeting was called to order at 6:00 p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Sherryl Carter, Diane Mariscal, Beth Khazzam, Jeff Goett, Brandon Wisenburg, and Sarah DeVore. Trustees Mariscal and Khazzam were present by phone. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, and Village Clerk Stephanie Turner.

Trustee Goett made a motion to approve the minutes from December 1, 2020. Trustee Wisenburg seconded the motion. The Board voted 6-0 to approve the minutes.

Clerk Turner read an email from Mr. Hugh Higgins, of Hearth, thanking the Village for the Commercial Expense Reimbursement Grant Program. Mr. Higgins noted the funds were well appreciated in the tough economic times and thanked Clerk Turner for help in completing his application. Clerk Turner also read an email from Holly and Dorian Mosack of CrossFit 309 to Chief Sutton thanking him and Village staff for securing the business grant program. They explained they hadn't qualified other government grant programs, and the funds allowed the business to move into the next year with less anxiety.

Mayor Phelan invited Superintendent of Water, Mr. David Marfell, forward to present him a plaque in appreciation of his service to the Village. Mayor Phelan explained that Mr. Marfell was moving onto another opportunity, and he thanked Mr. Marfell for his 16 years of service at the Village. Mr. Marfell thanked Mayor Phelan and the Board for their trust and the opportunities they provided. Mr. Marfell thanked Chief Sutton in particular and stated he would miss working for the Village.

Mayor Phelan announced Mr. Chris Chandler had been promoted to the position of Superintendent of Water. Chief Sutton explained that the Village would backfill the Laborer position and is accepting applications. Mayor Phelan noted that the Public Works had had a tough few days with water main breaks and bad weather, and he thanked the employees for their work and dedication.

Mayor Phelan opened the meeting to public comment. Hearing no public comment, he closed the meeting to public comment and moved on to old business. Hearing no old business, the Board moved on to new business.

Trustee Khazzam made a motion to approve Ordinance 2021-1643: IGA and Designating Ordinance Amendment #7 for Peoria Urban Enterprise Zone. Trustee Wisenburg seconded the motion. Ms. Sally Hanley, Director of Business Assistance of the Peoria County Economic Development Council, explained that the Village participates in a multi-governmental Enterprise Zone along with 7 other municipalities. She noted that each of the participants has to approve any changes to the Enterprise Zone when one wants to make a change. Ms. Hanley explained that the current amendment was at the request of the City of Peoria to add 18 additional parcels to the Enterprise Zone. Ms. Hanley continued on to explain that the Enterprise Zone allowed for additional development incentive tools. There were no questions for Ms. Hanley, and Mayor Phelan thanked Ms. Hanley for her explanations. The Board voted 6-0 to approve Ordinance 2021-1643.

Trustee Khazzam explained that the Peoria Heights had recently received the Rural Recycling grant which would allow the Village to start its composting program. She thanked staff for their assistance in completing the application. She stated the Village will work with a composting business to provide education and create a composting program for the residents.

Trustee DeVore made a motion to approve the special use permit for Cady's Cars Sales. Trustee Goett seconded the motion. Trustee DeVore reported that the business was in compliance with the special use permit requirements. The Board voted 6-0 to approve the renewal of the special use permit.

Trustee DeVore explained that budget included funds to replace 6 computers in the squad cars. The request under consideration was to replace 3 at a quoted cost of \$12,820. Chief Sutton noted that the purchase had been delayed and reduced due to the pandemic. He stated the computers are critical to the police's day-to-day operations as the dispatch is done remotely. He suggested that the remaining computers could be replaced in the next fiscal quarter. Trustee Wisenburg asked if the price included installation. Chief Sutton noted that it didn't, but it did include a docking station that might not be necessary for each squad car. Mayor Phelan asked that the item be put on the Board meeting agenda for final action.

Mayor Phelan asked for miscellaneous business. Mr. Marfell explained that Trustee Wisenburg had asked about the work on Well #12. Mr. Marfell explained that the work had been delayed because it was more than budgeted. Trustee Wisenburg asked about the status of the construction of the well, and Mr. Marfell explained that the well was found to be underdeveloped, but it wasn't certain if that was actionable. Mr. Marfell also noted he had complete confidence in turning the job position over to Mr. Chandler. Mayor Phelan asked Trustee Carter if she had any comments. Trustee Carter thanked Public Works for their hard work the last few weeks and wished Mr. Marfell the best. Mayor Phelan asked Superintendent of Streets, Mr. Michael Casey, to come forward to speak about the open job position. Mr. Casey briefly discussed the job requirements and advised applicants to call the Water office with questions.

Trustee Khazzam asked if Chief Sutton had given an update on the DCEO grant. Chief Sutton stated he had provided an update on the final figures for the grant, and there would be a press release with the details of the grant.

Trustee Goett made a motion to pay the bills. Trustee Wisenburg seconded the motion. There was no additional discussion. The Board voted 6-0 to approve the bills.

Trustee Goett made a motion to adjourn, and Trustee Wisenburg seconded the motion. The Board voted 6-0 to adjourn at 6:27 pm.

Michael Phelan, Mayor

Stephanie Turner, Village Clerk