

Village of Peoria Heights
Board of Trustees
February 15, 2022

The meeting was called to order at 6:00 p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Sarah DeVore, Jeff Goett, Beth Khazzam, David Marfell, Matthew Wigginton, Brandon Wisenburg. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, Village Clerk Stephanie Turner, and Village Counsel Attorney Mark Walton.

Trustee Goett made a motion to approve the minutes from the meeting held on January 18, 2021, and the motion was seconded by Trustee DeVore. The Board voted to approve the minutes 6-0.

Mayor Phelan announced Administration has been working on the upcoming budget, and it'll be presented next week.

Mayor Phelan opened the meeting to public comment. Hearing no public comment, Mayor Phelan closed the meeting to public comments and asked for the trustees' reports.

Trustee DeVore thanked Chief Sutton, Clerk Turner, and the department heads for working so hard on the budget.

Trustee Goett stated security cameras are currently being installed at Fire Station No. 2.

Trustee Khazzam reminded residents of the partnership between the Village of Peoria Heights and the Together Let's Play cause. Trustee Khazzam noted the link to make donations to help fund accessible park equipment in Tower Park is on the Village's website. Mayor Phelan commented that there is economic development along War Memorial Drive, but the developer was not ready to make an announcement. He noted the process of site plan approval would be a public one.

Trustee Wisenburg had nothing to report.

Trustee Marfell gave his kudos to Public Works for their hard work with the recent storm. He wished the staff luck with the coming storm.

Trustee Wigginton followed up by reminding residents to try to keep their cars off the road. He noted residents would receive notice after 48 hours to move their vehicles to keep the streets safe for everyone. He also noted Chief Sutton is looking for candidates for lateral transfer to fill the patrolman position the Board recently created and will report back soon.

Mayor Phelan asked for old business. Hearing no old business, the Board moved on to new business.

Trustee Marfell made a motion to approve the MFT resolution in the amount of \$288,141.99 for road salt, sealcoating, spray patching, and engineering. Trustee Goett seconded the motion. Trustee Marfell

explained the costs were for the annual MFT maintenance of the roads. He explained sealcoating will be in residential areas north of War Memorial late this summer. The motion passed 6-0.

Trustee Marfell made a motion to approve Resolution 2022-02: a Resolution Approving Agreement for Professional Services for Waters System Evaluation. Trustee Goett seconded the motion. Trustee Marfell explained the contract was with Woodard Curran for a water system evaluation and 20 year capital improvement plan. He noted that the consultants would work with the PHWW to identify needs and wants as well as develop a plan for lead service line replacement. He noted the completion date was in September 2022. The total contract cost is \$54,000. Director of Community Development, Mr. Wayne Aldrich, noted the scope of work also includes a 5 year capital plan, a water rate study, and services assisting identification of lead service lines. Ms. Jennifer Birger, a representative of Woodard Curran, came forward to introduce herself and the company to the Board. Trustee Khazzam asked if the program for lead service lines was required by the federal government. Ms. Birger noted that there is a requirement to have a lead service line inventory completed. Trustee Marfell asked Superintendent of Public Works, Mr. Chris Chandler, for clarification of the deadline for the completion of the inventory. Mr. Chandler stated it was April 2023. Director Aldrich noted Woodard Curran has a lot of experience in grant funding, and Ms. Birger agreed explaining they would bring funding opportunities to the Village's attention. The Village will be responsible for applying for any grant opportunities itself or would need to negotiate additional services from Woodard Curran. Resolution 2022-02 was approved 6-0.

Trustee DeVore made a motion to approve the road closure for the St. Patrick's Day Event on Thursday, March 17, 2022. Trustee Wisenburg seconded the motion. Trustee DeVore noted it was an annual event, and the business had reached out to other owners regarding concerns. Trustee DeVore noted she hadn't heard of any concerns. Chief Sutton explained the detour would be the same as previous years, and he believed the event would be another success. The road closure was approved 6-0.

Hearing no additional new business, the Board moved on to miscellaneous business. Trustee Goett commented he was very pleased to see the Village seeking more grant funding. Hearing no additional miscellaneous business, the Board moved on to the finance reports.

Trustee Wisenburg made a motion to defer payment of the bills. Trustee Marfell seconded the motion. The Board voted 6-0 to defer payment of the bills.

Clerk Turner read the Treasurer's Report. As of the end of January, there was \$5,794,385.74 in the Village controlled accounts and \$1,788,411.53 in the Water controlled accounts. Trustee Wisenburg made a motion to approve the Treasurer's Report, and Trustee Khazzam seconded. The Treasurer's report was approved 6-0.

Trustee Goett made a motion to adjourn, and Trustee Wisenburg seconded the motion. The Board of Trustees voted 6-0 to adjourn at 6:19 pm.

Michael Phelan, Mayor

Stephanie Turner, Village Clerk