

Village of Peoria Heights
Departmental Meeting
May 4, 2021

The meeting was called to order at 6:00 p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Sherryl Carter, Diane Mariscal, Beth Khazzam, Jeff Goett, Brandon Wisenburg, and Sarah DeVore. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, Village Clerk Stephanie Turner, and Village Counsel Mark Walton.

Trustee Goett made a motion to approve the minutes from April 6, 2021. Trustee Wisenburg seconded the motion. The Board voted 6-0 to approve the minutes.

Mayor Phelan noted that it was the final meeting for some officials. He invited Trustee Diane Mariscal to come forward, and he presented her with a plaque in appreciation for her service to the Village of Peoria Heights. Trustee Mariscal stated it was a pleasure and great learning experience. She wished the best to the new trustees and stated she was looking forward to seeing the work of the new Board of Trustees. Mayor Phelan invited Trustee Sherryl Carter forward. He presented her a plaque in appreciation of her service to the Village of Peoria Heights. Trustee Carter thanked the residents and noted her terms had been fun and exciting. She wished the Board and the Village good luck and asked that the Board continued to make the Village proud of them. Mayor Phelan asked Trustee Jeff Goett to come forward and offered him a plaque to thank him for his service as Mayor Pro-Temp. Trustee Goett thanked the Mayor and Board noting that the Village was in a good position going forward, and he looked forward to serving his next term.

Trustee Goett made a motion to adjourn, and Trustee Wisenburg seconded the motion. The Board voted 6-0 to adjourn at 6:06 pm.

Michael Phelan, Mayor

Stephanie Turner, Village Clerk

Village of Peoria Heights
Departmental Meeting
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The meeting was called to order at 6:09 p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Mayor Phelan invited Judge Kevin Lyons forward to swear in the incoming Village officials. Judge Lyons shared his previous experience serving on municipal Boards and noted that in small towns people voted with their presence. Judge Lyons swore in Stephanie Turner as Village Clerk, Jeff Goett as Village Trustee, David Marfell as Village Trustee, Matthew Wigginton as Village Trustee, and Michael Phelan as Mayor.

Upon calling roll, the following Trustees were present: Sarah DeVore, Jeff Goett, Beth Khazzam, David Marfell, Matthew Wigginton, and Brandon Wisenburg. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, Village Clerk Stephanie Turner, and Village Counsel Mark Walton.

Mayor Phelan asked Attorney Walton to speak about the difference between various Village appointments. Attorney Walton noted that certain positions are considered officer positions and required Board approval. Other job positions were at the mayor's discretion. Mayor Phelan announced he was appointing Mr. Michael Casey as Superintendent of Streets, and Mr. Christopher Chandler as Superintendent of Water. Mayor Phelan finished his announcements by noting new committee assignments. Trustee DeVore will be assigned to oversee Administration and Finance. Trustee Marfell will oversee Public Works. Trustee Wigginton will be overseeing a new committee called Public Safety which will combine both the Police and Fire Departments. Mayor Phelan noted the new structure was to emphasize the importance of the two departments working closely together. Trustee Khazzam will oversee Economic Development with Trustee Wisenburg as Vice-Chair. Trustee Wisenburg will oversee Neighborhoods and Parks with Trustee Khazzam as Vice-Chair. Mayor Phelan noted that the committees went together, and it was structured to allow the two trustees to work closely together. Trustee Goett will oversee the Facilities committee for the Village.

Clerk Turner read a letter of resignation from Mr. Matthew K. Wigginton who resigned from the Zoning Board of Appeals upon his election to the Board of Trustees.

Mayor Phelan invited Mr. Chris Setti, Executive Director of the Greater Peoria Economic Development Council, forward to make his presentation regarding the Big Table Comprehensive Economic Development Strategy. Mr. Setti explained that his organization is a not-for-profit which seeks to improve the economies of local counties in the region. He noted the value that each community in the region brings to each other, and the importance of the regions working together toward success. He spoke about the importance of economic resiliency in providing stability to a community. He noted that family businesses and small to medium businesses are the heart and soul of communities. He explained the Big Table strategy focuses on four main ideas: businesses and how to grow them, workforce including training and how to attract desirable candidates to the community, quality of place focusing on investments in the community, and natural resources and how to best take advantage of them. Mr. Setti explained that the GPEDC would be gathering data on the region in order to start evaluating metrics. Mayor Phelan thanked Mr. Setti for his work.

Trustee Khazzam made a motion to approve Ordinance 2021-1647: Rezoning Application Filed by John Kepple/AZ Property One, L.L.C. Seeking Approval of a Map Amendment Rezoning the Property Located on East Duryea Avenue, Peoria Heights, Illinois, 61616 (PIN No. 14-22-327-017), from the Current Zoning Classification of I-1 (Industrial District) to R-3 (Multiple-Family Residential District). Trustee Goett seconded the motion. Attorney Walton explained that the ZBA has been reviewing a multi-family project proposed by AZ Property One LLC and recommended approval of the rezoning. The ordinance is the first step toward approving the site plan for the project. Ordinance 2021-1647 passed 5-0. Trustee Wigginton abstained from voting.

Trustee Khazzam made a motion to approve the site plan application filed by John Kepple/AZ Property One, L.L.C., seeking approval of a site plan for development of a multi-family residential development for the property located at 1013 East Duryea Avenue, Peoria Heights, Illinois, 61616 (PIN Nos. 14-22-327-017 and 14-22-327-018), which property is currently zoned I-1 (Industrial District) and R-3 (Multiple-Family Residential District). Trustee DeVore seconded the motion. The motion to approve the site plan passed 5-0. Trustee Wigginton abstained from voting.

Trustee Khazzam made a motion to approve site plan application filed by Scott Lewis seeking approval of a site plan for development a single family home for the property located at 1324 Samuel Avenue, Peoria Heights, Illinois 61616 (PIN No. 14-22-402-027), which property is currently zoned R-3 (Multiple-Family Residential District). Trustee Wisenburg seconded the motion. Trustee Khazzam explained that Mr. Lewis had presented the site plan for a private residence just next to the St. Jude home. The motion to approve the site plan passed 5-0. Trustee Wigginton abstained from voting.

Mayor Phelan explained Mr. Mick O'Neil is a civil engineer who has recently moved to Peoria Heights and rehabbed a home in the Village. He noted that Mr. O'Neil was very active in both professional and private organizations within the community. Trustee Goett made a motion appoint Mr. O'Neil to the Zoning Board of Appeals, and Trustee Wisenburg seconded the motion. The motion passed 6-0.

Mayor Phelan explained Mr. Kevin Shields is a small business owner, lawyer, and private developer with a wide range of experience working in the community. Trustee Khazzam made a motion to approve the appointment of Mr. Shields to the Airport Authority Board of Commissioners, and Trustee DeVore seconded the motion. The motion to appoint Mr. Shields passed 6-0.

Mayor Phelan explained Mr. Bart Cumming is the current Treasurer and works as an accountant. He is the third generation owner of an accounting business and has lived and served in the community for many years. Trustee Goett made a motion to appoint Mr. Cumming as Village Treasurer, and Trustee Wisenburg seconded the motion. Mr. Cumming's appointment was approved 6-0.

Mayor Phelan explained Trustee DeVore was being put forth as Mayor Pro-Tem since she will be the chair of Administration. He noted that she would be working closely with Chief Sutton and himself. Trustee Khazzam made a motion to appoint Trustee DeVore Mayor Pro-Tem, and Trustee Goett seconded. Mayor Phelan noted he was very proud of Trustee DeVore's leadership. The motion to approve the appointment passed 5-0. Trustee DeVore abstained from voting.

Mayor Phelan asked Attorney Walton to come forward to speak. Attorney Walton noted that Chief Sutton served as both Chief of Police and Village Administrator with the consent of the Board. Trustee Wigginton made a motion to appoint Chief Dustin T Sutton as Administrator and Chief of Police, and

Trustee DeVore seconded the motion. Mayor Phelan noted that he knew Chief Sutton was a good leader and excellent communicator who would do well in both positions. He spoke of Chief Sutton's high expectations for staff which inspired a great deal of loyalty. Mayor Phelan concluded that Chief Sutton is one of the best executive officers he's ever seen. The Board approved Chief Sutton's appointment 6-0.

Trustee DeVore made a motion to approve the employment contracts for Chief Sutton, and Trustee Goett seconded the motion. The contracts were approved 6-0.

Mayor Phelan announced Attorney Walton would continue to serve as counsel for the Village.

Trustee Goett made a motion to adjourn, and Trustee DeVore seconded the motion. The Board voted 6-0 to adjourn at 7:04 pm.

Michael Phelan, Mayor

Stephanie Turner, Village Clerk