

Village of Peoria Heights  
Board of Trustees  
December 1, 2020

The meeting was called to order at 6:00 p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Sherryl Carter, Diane Mariscal, Beth Khazzam, Jeff Goett, Brandon Wisenburg, and Sarah DeVore. Trustees Carter, Mariscal, and Khazzam were in attendance via phone. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, and Village Clerk Stephanie Turner.

Trustee Goett made a motion to approve the minutes from the Board meeting held on October 27, 2020 and the motion was seconded by Trustee Wisenburg. The Board voted 6-0 to approve the minutes.

Village Clerk Turner had no correspondence. Mayor Phelan opened the meeting to public comment. Hearing no public comment, Mayor Phelan closed public comments. Mayor Phelan moved on to old business. Hearing no old business, Mayor Phelan moved on to new business.

Trustee Goett made a motion to approve the cancellation of the Departmental Meeting on December 22, 2020. Trustee Wisenburg seconded the motion. The Board voted 6-0 to cancel the meeting.

Trustee Goett introduced the 2020-2021 levy for the Village of Peoria Heights and the Peoria Heights Public Library by noting it was an annual process. Mayor Phelan thanked the Board of Trustees, in particular Trustee Wisenburg, for their questions during the process the previous year. He noted as a result of those questions he had instructed Administration to limit the levy to any increase necessitated by the required Police Pension Fund contributions. Trustee Wisenburg asked about the receipt of funds and their application to expenses. Trustee Wisenburg also asked if the Board had authority over the library's levy. Mayor Phelan noted the library levy had to be brought to the Village Board for approval, and Clerk Turner agreed. She explained the Library's levy was set by their own Board. Trustee Wisenburg questioned what expenses justified the Library's increased levy. Chief Sutton noted the Director of the Library, Mr. Shawn Edwards, could not be present that evening, but he would get additional information. Chief Sutton emphasized the Village's levy had only increased 3.68% which was a result of the required contribution amount to the Police Pension Fund. Trustee Wisenburg and Trustee DeVore both expressed concern with the amount of the Library's levy with Mayor Phelan and Chief Sutton agreeing to speak to Village Counsel for more information.

Chief Sutton announced that the Village was accepting applications for a business grant using funds provided by the State of Illinois Department of Commerce and Economic Opportunity. Chief Sutton noted the program was a different process than the Village's previous program. He emphasized that the application must be fully completed and all documentation must be submitted. Chief Sutton stated the Village had received 20 applications so far and praised Village staff for assisting businesses with their applications. Chief Sutton encouraged businesses to apply soon as the program has a short application window.

Trustee DeVore made a motion to renew Chucks Auto Sales special use permit, and Trustee Goett seconded the motion. Trustee DeVore noted Officer Vaughn had completed a review of the business,

and it was in compliance with all permit requirements. The Board approved the renewal of the special use permit 6-0.

Mayor Phelan asked for miscellaneous business. Hearing none, Trustee Goett made a motion to adjourn. Trustee Wisenburg seconded the motion. The Board voted 6-0 to adjourn the meeting at 6:17 pm.

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Michael Phelan, Mayor

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Stephanie Turner, Village Clerk